



<b><i>Policy</i></b>
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## **12. Policy 12: Petitions**

- 12.1. The purpose of petitions for the corporation will be the initiation of referenda to the membership as a whole. Upon the successful completion of a petition as defined by the following parameters then a referenda shall be initiated as long as it complies with law and is within the corporation's scope
- 12.2. Unless otherwise defined in the bylaws a petition must contain the valid signatures of no less than seven point five percent (7.5%) of the members of the Corporation as of the date of submission.
- 12.3. The format of the petition must comply with the following resolutions:
  - 12.3.1. All petitions must be addressed to the board of directors;
  - 12.3.2. Petitions must be written in clear language, have subject matter indicated on every sheet and be either typewritten or printed;
  - 12.3.3. Petitions must contain original signatures, student numbers, and addresses (emails) and phone numbers.
  - 12.3.4. Petitions must contain the following headings: a) "NAME (printed)" b) "SIGNATURE" c) "STUDENT NUMBER" d) "ADDRESS (EMAIL)"
- 12.4. The petition must be submitted immediately following its completion.
  - 12.4.1. Action called for within petitions must be within the jurisdiction of the Board of Directors. It is the responsibility of the instigator(s) of the petition to insure the following:
    - 12.4.1.1. That the petition is undertaken in good faith.
    - 12.4.1.2. that each person filling out the petition is clearly informed of what he or she is signing individually, by the instigator(s) of the petition;
    - 12.4.1.3. That each person signing the petition is in a position to give informed consent;

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- 12.4.1.4. Is a verified member of the corporation whose Trent student credentials match those provided by the office of the registrar;
- 12.4.1.5. All information collected must comply with all relevant Trent University Privacy policies.
- 12.5. Once received the petition will be sent to the Chair of the Board and will be presented to the Board who will certify that the conditions required herein are met. The board will then research the legality of the request and provide the reason as to why the petition would be unlawful if applicable.